

BRAYTON PARISH COUNCIL

MINUTES OF MEETING HELD

ON 8TH JANUARY 2026

Cr. V Griffiths	Cr. L Johnston
Cr. I Chilvers	Cr. T Hilton
Cr. S Milnes	Cr. D Backhouse
Cr. H Jessop	Cr. B Cook
Cr. L Howley	Cr. M Queenan
19 Members of the Public	
Mrs J Knowles – Clerk	

CHARGEPAYERS ISSUES

County Councillor Mark Crane arrived just as the meeting began and apologised for his lateness. There were 18 Members of the Public in attendance to voice their concerns regarding the Planning Application for a Care Home on land near Meadowcroft. Mr Trevor Morrow was their spokesperson – and he explained local resident's concerns and main points they have raised for objections. Cr. Mark Crane totally understood the strength of feeling and is looking at holding a Public Meeting shortly, he believes the home to be in the totally wrong location. A member of the public reported that the traffic survey had been done during the school summer holidays – which would not be accurate. Cr. Crane also said he did not want Brayton to be swallowed up into Selby and will do his upmost to stop the Care Home being built.

Three Police Officers came to the meeting to report on recent incidents in Brayton. There have been 42 reported crimes in the past three months which is very low compared to other areas, there has been 15 antisocial behaviour calls in the same period but only three of these are related to youth. The Chairman asked for drink-driving figures from the festive period but these have not been collated as yet. Cr Milnes reported his concerns about the excessive speeds on the A19, especially on evenings and there have been four accidents at the crossroads. The Police Officer requested all concerns be sent to the '95 alive' Team as this will result in the Fire Brigade installing speed counters on these roads. Sending any dashcam footage to the Police is also very helpful. Cr Johnson asked for a stronger Police presence in the area and changing the timing of the traffic lights - but the second point is a Highways issue.

Another Member of the public reported concerns with the parking outside the Butchers on Brayton Lane and also vehicles travelling up to 35mph in the 20mph zones. These issues will be forwarded to both the Police Traffic Management and also the Highways Department of North Yorkshire Council.

Members of the Community Centre Management Team from the Charity 'Up for Yorkshire' have been invited to give an update on the weekly Youth Club. They had sent this proposal today – which has been emailed to all Members this morning:

Background

For the last few years, Brayton Parish Council (BPC) has generously supported the youth club 'YO8', which Up for Yorkshire (UFY) facilitate from Brayton Community Centre. YO8 has been vital in addressing vandalism and antisocial behaviour in the area and providing safe, structured activities for local young people. Despite this support, we are still struggling to secure long-term funding for the youth club.

Proposed Alternative Approach

This year, we would like to propose an alternative use of BPC funding, that we believe will deliver greater impact across the whole community.

Rather than providing £10,000 directly to the youth club, we are requesting that BPC contribute £10,000 towards the salary of the Brayton Community Centre Coordinator, Sarah Kilner.

Sarah was appointed towards the end of last year on an initial 12-month contract, designed to test whether this role will help make the Community Centre more financially sustainable in the long term. Since UFY took over the Community Centre in 2021, we have made significant progress in improving and securing the facility. However, the centre still runs at a small deficit, and Sarah's role is pivotal in helping to address this. Currently, UFY is funding her entire salary. If BPC were to fund part of Sarah's salary, this would support both the Centre as a whole and the wider Brayton Community. It would also enable UFY to reallocate some of our own resources for the coming year, to ensure YO8 continues, whilst working on securing long-term youth funding and exploring the most sustainable management model for the youth club moving forward.

Coordinator Role and Impact

Sarah's work goes far beyond day-to-day administration. Her contributions include:

Community Development

Identifying gaps in local services, including initiatives for older residents.

Co-designing activities and projects that respond to community needs, building on information gained through recent community consultations.

Parish Council Collaboration

Working closely with Joanne, the Parish Clerk, to support BPC initiatives.

For example, Sarah has set up a new community coffee morning where Joanne can run a BPC pop-in, giving residents an accessible way to share concerns and engage with the Parish Council.

Project Oversight

Coordinating and supporting new initiatives. A great example is the installation of the Padel courts, which is currently underway.

Ensuring the community's interests are central to the planning and delivery of developing local projects. With outreach built in, this role is about more than just what goes on at the Centre.

Youth Provision & Sustainability

Supporting YO8 directly as a trained youth leader (Sarah is currently undergoing training). Reducing reliance on short-term external providers and strengthening early intervention work in partnership with local agencies.

Continuing to address ongoing challenges around vandalism and antisocial behaviour. Working closely with the police and other agencies.

Centre Operations & Income Generation

Managing bookings, health and safety, and day-to-day operations.

Promoting events and activities, supporting fundraising, and maximising income to improve financial sustainability.

Community Benefit

Investing in Sarah's role represents a long-term investment in the social and economic wellbeing of Brayton. It strengthens the capacity of the Community Centre to serve as a hub and a place of support and opportunity for residents of all ages. It also enhances youth services, improves local cross-sector working relationships, and deepens the partnership between Up for Yorkshire and the Parish Council.

Conclusion

By funding £10,000 towards the Brayton Community Centre Coordinator role, the Parish Council would enable Up for Yorkshire to continue running YO8 while simultaneously enhancing services and opportunities for the wider community. This approach provides a sustainable model that delivers greater

value for the Parish and its residents. We would be delighted to discuss this proposal further with the Council and answer any questions.

Martin Wedgewood, Emily Havercroft and Sarah Kilner were at the meeting to speak about this proposal, answer any questions and address recent concerns about antisocial behaviour in Brayton and particularly antisocial behaviour after the youth club. They spoke about the antisocial behaviour and how it is been dealt with. The Police reported that compared to other areas Brayton is a very low incident area - Selby Town is the worst with groups of 20 to 30 kids hanging around supermarkets and McDonald's, Staff and Police were aware of issues happening around the youth club and have tried to have Police presence on these evenings as previously discussed. Three reports of youth related ASB in the last three months is not excessive and Martin reported no significant damage at the Centre over the last few weeks, everything seems much more manageable since Sarah started in post. The Police confirmed that antisocial behaviour is low in the whole of this area.

Cr. Johnston report her concerns with the Youth Club and that fact that many of the attendees are not from Brayton – and live in Thorpe Willoughby, Barlby etc. Members requested a breakdown of numbers and where they live. Sarah reported that she has dealt with the recent antisocial behaviour where the ‘ring’ doorbell footage was streamed to the whole of the Youth Club and the culprits were named and banned from the Club with immediate effect.

The Chairman asked if Citizenship could be a major part of the group – teaching what is right and wrong. Emily and Sarah reported that this was a major part of the Club and talks about safety, behaviour and scooters were given each week – scooters have now been banned from the Youth Club. While the Youth Club has been running there are less incidents, with the Clerk reporting that a couple of years ago weekly calls were being made to the Police regarding vandalism at the Centre. Youth Services have been decimated in the whole of North Yorkshire and it was thought that rather than funding just the youth club, the Parish Council help support Sarah’s role which will make sustainable support to the building rather than just for teens, Sarah is still part of the youth club but also will generate income.

Emily stated that they had received £35,000 in funding so far, but Members wanted other local Parish/Town Councils to also fund the Youth Club. Cr. Howley thought it was important to rebuild relationships with all Residents and encourage the Community Centre to be at the heart of the Village.

Emily, Martin and Sarah were thanked for attending and this matter will be discussed later in the meeting.

101.26 APOLOGIES

Cr Wells and Cr Bontoft had sent their apologies, the reasons for absence were recorded in the sign-in book and accepted by Members.

102.26 DISCLOSURE OF INTERESTS

To receive and disclose interest in matters to be considered at the meeting – in accordance with the National Code of Local Government Conduct. The Register of Members Interests was available throughout the meeting – in accordance with the National Code of Local Government Conduct.

103.26 MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting held on 4th December 2025, and also the minutes of the Finance Meeting held on the same date were agreed by Members and signed by the Chairman as a true record.

104.26 MATTERS ARISING

There were no matters arising from the minutes of the last meeting.

105.26 REPORT FROM COUNTY COUNCILLOR

Cr. Mark Crane wanted to update Members on matters relevant to Brayton, and he apologised again for missing the start of the meeting:

- Post Office Closure – Mark has sent an email regarding this matter, he will ask fellow Councillors if any have experience of objecting and keeping a Post Office open. Cr. Howley reported that the Post Mistress is retiring but the franchise is now being advertised on the Post Office website. The MP for the area – Keir Mather - has sent an email to the Clerk advising that he has contacted the Post Office's External Affairs Manager for Yorkshire to arrange a meeting as soon as possible – Cr. Crane will attend this also.
- Highways and Crossroads – Cr. Crane reported that the Barff Lane Junction is particularly bad and North Yorkshire Council have said they will look at the traffic lights and sequencing to improve matters, Cr Johnson thought that this problem will get worse – it is bad at the moment, and will increase with the 200+ new homes being built soon.
- Cr. Queenan asked how he could request a visit from North Yorkshire Council to clear the gullies on Brayton Lane - these are very full and blocked. The Clerk will request this service from Highways as soon as possible.
- Cr. Crane has chased a response regarding the Public Right of Way near St Wilfrids Church, but as yet had no reply.

106.26 CLERKS REPORT

Website Cr Cook gave a report on his recent work with the Clerk regarding our changeover to a ‘.gov.uk’ website and emails. There are strict guidelines on having a .gov.uk website – we have to be compliant with GDPR and the Freedom of Information Act and the Parish Council must ‘own’ all emails. The Government have a list of preferred suppliers and we have received quotes from seven of them: Parish Online, Active Councils, Hugo Fox, Albany Computers, Net wise, Net Nerd and Aubergine.

The questions we have asked new providers include the levels of support, offered services are what we need, prices, services and support offered, along with a full breakdown of costs.

We have also had ‘on line’ meetings with three of these to talk in more detail. The costs for each one are very similar but whoever does the website - we will always own the ‘Braytonparishcouncil’ domain.

The one who has impressed most is Aubergine, the owner is also a Parish Councillor, so has a really good understanding of what is needed and he spoke to the Clerk in normal language – which some of the others didn’t ! They have a support staff of 14 and offer regular training sessions for the two Administrators - the Clerk and one Member of the Council (so there is always a backup) Regarding timelines, the website typically goes live in 9-10 weeks.

The new domain choices are:

braytonparishcouncil.gov.uk/ braytonparish.gov.uk/ brayton-pc.gov.uk – it was agreed to go with braytonparishcouncil.gov.uk as it is the most similar to our present site.

The cost will be approximately £700 to set up the new website and £50 for emails, we will have to keep the old website (and pay a years subscription to March 2027) so all ‘traffic’ can be redirected. The next year will be £500 and £50 for emails, then subsequent years £299 and £50 emails. This does not include paying for the domain which will be at a separate cost. Everybody was in agreement to sign a contract with Aubergine and more details will be known for the next meeting.

Meetings The Clerk has confirmed meeting dates for 2026 and booked the Hall for all these meetings. They will continue to be on the first Thursday of the month (apart from August) from 7pm. These will also be added to the website.

Wayleave’s All four payments for access over the private Village Green Road have now been received.

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Contacts The Clerk wished to confirm that all Members had a full list of contact details – for the Clerk and all other Members of the Council.

Book Swap Box This was discussed almost a year ago, but now we have finally got the Licence from North Yorkshire Council

Remembrance Signs As discussed at the last meeting, the Clerk has now ordered 12 signs as previously agreed, these will be installed on the Village Green before 11th November 2026.

Village Green The Clerk has started work on a survey for utilities under the Village Green.

Grass Cutting The Clerk reported at the December Meeting that this contract was up for renewal in 2026 - but she apologised and had made a mistake, it is up for renewal in January 2027 and Meticulous Gardens will carry on with the Grounds Maintenance Contract for 2026 with no increase to their previous prices.

107.26 CHRISTMAS EVENT

Cr. Howley reported on the December 2025 event. It was very well attended but the bonanza had a £1000 shortfall – the main cost was the Marquee, all stall holders and performers were very happy with how the afternoon went. Cr. Howley will find much more sponsorship for future events and is now on the School PTA, so this may help with using the School buildings in the future. The Bonanza is still in profit with both events from summer and Christmas combined. The Council wished to voice a massive ‘thank you’ to Lauren for all her hard work.

The Clerk had said thank you to both St Marys and Brayton Primary for attending with the choirs, and it was resolved to give an amount of £100 to each Choir as a thank you gift. (last year £100 had been given to each of the three choirs performing.

Members were asked their thoughts on the lights this Christmas, there were few reports of broken lights over this period but it was thought the old ‘Children’s Design’ lights could do with improvement. Cr. Queenan also thought that the main Christmas Tree Lights could be brighter as it seemed to ‘blend in’ with the other lit trees. A meeting with Acorn Lighting will be held shortly and Cr. Howley agreed to attend with the Clerk to discuss options available for us.

108.26 STANDING ORDERS

The annual review of the standing orders will take place at the next meeting.

109.26 COMMUNITY CENTRE

The Community Centre had been discussed in detail earlier in the meeting.

110.26 BURIAL BOARD

Cr. D Backhouse reported that the Burial Authority committee met on the 9th of December.

- The Clerk is looking at options for their audits to be completed.
- It has been agreed to put a hedge at the side of their land as the farmer is selling some fields adjacent to the Cemetery.
- There have been two burials within the last month.
- A Land Quality Assessment is being held on the field across from the Cemetery - which is owned by the Church Commissioners.

111.26 CORRESPONDENCE

- a) St Wilfrids Church Letter of Thanks for the recent £880 donation towards the running of the floodlights.
- b) Keir Mather MP Invitation to the upcoming meeting regarding recent Power Cuts. This will be held on 6th February at noon – the location is yet to be decided.
- c) FTS Information on their recent takeover of TWM – suppliers of our Vehicle Activated Signs. TWM are no longer trading, but all their clients have been transferred so we will still have a contact for assistance with repairs etc.
- d) North Yorkshire Police Crime statistics for December 2025 - earlier in December there is a report of car windows being smashed at Brayton Barff whilst the owner was out walking. The car was left locked and secured but when the owner returned there was substantial damage to the car, there were no lines of enquiry unfortunately but please be aware. There was also a reported attempt to steal a vehicle on St Wildrid's Crescent and another report of a Road Traffic Collision at the crossroads. Highways have been made aware of the collision for statistics purposes for evidence to look into adjustment of the road layout there. Please continue to be vigilant and keep properties locked and secured and report any incidents or suspicious behaviours. Other calls were isolated incidents that do not affect the community.

112.26 PLANNING

Applications Received

- a) Conversion of existing garage into living accommodation at 19 Peregrine Square. Members had no objections to this application.
- b) Erection of a care home facility (C2 use Class) and community hub with associated access, parking, landscaping and ancillary works on land off Doncaster Road. Members will submit their observations after the public meeting arranged by Cr. Crane.

Applications Granted

- a) First floor front / side extension & internal alterations to existing detached dwelling to create additional living accommodation at 200 Westbourne Road.
- b) Erection of double storey entrance to front elevation with pitched roof and new pitched roof to existing dormer, first floor extension over rear single storey footprint with additions to existing dormer, internal alterations, installation of solar panels to rear elevation roof and erection of double garage at 9 Barff Lane.

113.26 FINANCE

	CURRENT ACC	SAVINGS ACC	TOTAL
Interest IN		+180.61	
St Wilfrids Church - Floodlights	880.00		
EE - phone and internet	48.84		
EE - phone and internet	16.52		
Bank Charges	9.00		
Brayton Primary School - Wayleave IN	+400.00		
Mr & Mrs Barker - Wayleave IN	+25.00		
Mrs Wraight - Wayleave IN	+25.00		
BALANCES AS AT 08/01/2026	51938.83	50409.89	102348.72

J Knowles - Wage December	2101.71
HMRC - Tax & NI contributions	724.08
Society of Local Council Clerks - Subs	253.00

Village Orderly - December	324.00
D3 - ink (8 cartridges)	177.46
HAGS - repairs to 'Sports Wall'	5276.40
HAGS - to move and repair swings	7491.60
Royal British Veterans - Poppy Day	
Signs	122.98

CURRENT BALANCE	35467.60	50409.89	85877.49
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The balances as of todays date were confirmed with the Bank Statements and signed by the Chairman as correct. All these payments were agreed and signed.

Only one request for funding has been received over the past year – from the North Yorkshire Citizen's Advice Centre. Over the last year they have assisted 110 Brayton Residents with 252 queries, including welfare benefits, food banks and debt. So far in this financial year Brayton Parish Council have given six x £300 grants to Longmans Hill, Brayton & St Mary's Primary Schools, Guides & Scout Groups and Busy Bees playgroup. It was resolved that £300 be given to the Citizens advice bureau and the Clerk will organise this payment by cheque.

The Clerk had received confirmation that North Yorkshire Council have received our precept request for £76,000 for 2026/27

114.26 MINOR ISSUES AND ITEMS FOR THE NEXT AGENDA

None.

115.26 EXCLUSION OF PUBLIC AND PRESS: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting, by reason of the [specified] confidential nature of the business about to be transacted. The Clerk's Contract was discussed, this will be reviewed again at the February meeting as no formal decision has been agreed. At this point in the meeting, the Clerk gave her apologies and left the meeting.

116.26 DATE OF NEXT MEETING

THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON THURSDAY 5TH FEBRUARY 2026 AT 7.00PM.

117.26 CLOSURE OF MEETING

The meeting was closed at 9:15