

BRAYTON PARISH COUNCIL

MINUTES OF MEETING HELD

ON 5TH JUNE 2025

Cr. V Griffiths	Cr. H Jessop
Cr. I Chilvers	Cr. J Chilvers
Cr. M Bontoft	Cr. T Hilton
Cr. B Cook	Cr. D Backhouse
County Councillor Mark Crane	
Mrs J Knowles – Clerk	

CHARGEPAYERS ISSUES

A Brayton resident, Gary Holliday was in attendance to observe proceedings as he is interested in joining the Parish Council in the future.

Alice Holden and Phil Storr were at the Meeting from Burn Parish Council, to discuss the upcoming Planning Appeal with Members later in the meeting.

176.25 APOLOGIES

Cr. J Wells and Cr. S Milnes had both given their apologies as they had previous engagements. These were accepted.

177.25 DISCLOSURE OF INTERESTS

To receive and disclose interest in matters to be considered at the meeting – in accordance with the National Code of Local Government Conduct. The Register of Members Interests was available throughout the meeting – in accordance with the National Code of Local Government Conduct.

178.25 MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting held on 1st May 2025 were agreed and signed as a true record, as were the Minutes of the Annual Chargepayers Meeting on the same date.

179.25 MATTERS ARISING

There were no matters arising from the last meeting's Minutes.

180.25 REPORT FROM COUNTY COUNCILLOR

Cr. Mark Crane updated the meeting on issues from the County Council:

North Yorkshire Local Plan The full consultation is on their website at the moment. Many Residents are unhappy that the amount of homes to be built is too high – but Mark stressed that this target of 4200 houses is a figure decided by Central Government.

Mill Lane Cr. Crane has asked to change the speed limit on this road to 30mph but Highways are unwilling to change at the moment.

Foster Care Care numbers are higher than ever and this is putting pressure on all services involved. Also there has been a massive increase in home schooling numbers across the County. At a recent 'Home to School' transport meeting at County Hall, things became angry and cars were damaged - this will affect

people who go to Brayton Academy who live out of the area, as free transport will only be given to the nearest school available.

Cr. Crane then spoke about the Planning Appeal in Brayton on land next to the Bypass – an objection has already been submitted by Mark Crane and Burn Parish Council will work with the Clerk to support each other as the plans are on the boundary of both Parishes, Burn are already experiencing major issues with the amount of HGV traffic through their Village. Cr. Ian Chilvers listed ten objections that we can use in our submission and we will also share these with Burn Council along with emails from a Resident who is a Landscape Planning Director and has several points that can be submitted in our concerns submission, the closing date for these is 19th June 2025

181.25 CLERKS REPORT

Community Centre There have been a couple of fires on the boundary of our Playing Field – the Fire Service had to be called out twice and the Police are involved. The Clerk will be giving a statement next week. One of the litter bins near the MUGA has also been set on fire.

Bollards Four new collapsible bollards have been installed on the Village Green by Burn Fencing and Members were shown photographs of these.

Barff Lane Statistics of the recent speed survey on Barff Lane were shown – whilst the average speed shown was 33.5mph, vehicles were travelling up to 64.3mph. The Clerk will discuss this further with the Highways Department.

Village Green Brayton Primary School have been in touch regarding the trees on the Village Green overhanging their playground and also the bad state of repair of the paving around the tree at their gates. Members were shown images of the flagstones and Cr. Bontoft gave a little more information from the School. Members discussed this and the Clerk will look at all options – perhaps a border around the tree area

Memorial Bench The bench funded by the Ginty Family is now in place, they are currently in the process of ordering the plaque to be installed on this bench.

Defibrillators The new machines have now been installed – both inside the Church Hall and outside Fernbank Care Home. Members discussed other possible locations and the Clerk will contact Westborne Road Stores to ask if they would be prepared to have one near their premises. The Manager of Fernbank has sent a letter of thanks for doing this work and has also invited Members to their Open Day on Saturday 12th July at 3:30pm. The Clerk will email these details to all Members to finalise numbers.

Big Brayton Bonanza This event, to be held on Sunday 24th August is well into the final planning stage. The organisers have contacted the Parish Council to ask if there is any funding that can be used for this event. Members discussed this at length and the Clerk will obtain more detailed figures of their expected costs for the next meeting.

Bluebell Rise At a recent meeting, a Resident of the Linden Homes Estate had asked if we could assist with problems they are experiencing on this estate. An email has been received: ‘We have contacted contractors to obtain a quote for the installation of a new bin, as well as potential signage to encourage the proper disposal of dog waste. Additionally, contractors are already in place for the playpark. If there are specific issues that require attention, please feel free to share further details along with any photographs, and we will forward them accordingly. Residents are also welcome to contact us directly with any concerns’. The resident who brought up this matter has been informed, and the Clerk will continue to request information about when this area can be adopted by North Yorkshire Council and also keep Residents updated on this.

182.25 COMMUNITY CENTRE

The Clerk recently met with the Management Team at the Centre – they reported the bookings remain high, with parties being held regularly on a weekend as well as larger events.

A Play Consultation meeting took place on 20th May at the Centre – this was well attended and Residents were shown plans of potential upgrades of both the original Centre Play area – to Padel Courts – as well as the movement of some original equipment to the side of the MUGA. All residents who attended were positive about these changes, and all were keen that more play equipment (perhaps on the Village Green) should be available in the Parish.

The Clerk showed some draft plans of what play equipment could look like on the Green, and this will be discussed in much more detail at future meeting. Members discussed two urgent issues regarding the changes at the Centre:

1. Is the Council prepared to have the original swing seat from the Centre's play area relocated to the Parish Council owned field – therefore making the Council responsible for this equipment.
2. The Multi Use Games Area is in need of urgent repairs – as two panels are broken and are being flagged up on the Safety Report. The cost of these repairs will be £4397.

Members discussed these issues, it was finally agreed that costs be obtained for the moving of the swing seat before a final decision can be made but the repairs on the MUGA should be done as soon as possible. The Clerk will organise the repairs and also obtain quotes for the moving of the swing.

183.25 BURIAL BOARD

The Clerk of the Burial Board had been advised of the new Representatives from Brayton Parish Council. A meeting had been held recently and Cr. D Backhouse reported that they will be purchasing a new noticeboard shortly and that the land at the boundary of the Cemetary is up for sale.

184.25 CORRESPONDENCE

- a) North Yorkshire Council Notice of Vacancy following Mrs Dawson's resignation. This expires on 5th June 2025. After this date we will receive notification that we are authorised to co-opt or hold an election.
- b) Brayton Scout Group Letter of Thanks for recent donation.
- c) Busy Bees Pre School Letter of Thanks for recent donation.
- d) Brayton Girl Guide Group Letter of Thanks for recent donation.
- e) Highway Department Information regarding Brayton Crossroads. An accident occurred recently and the old bench at the junction was damaged. Highways have also stated that : 'The signals engineer has extended the green time to Barff Lane phase to try and ease some driver frustration. Discussions are also taking place with Development Management to look at traffic models ahead of future developments'.
- f) Project Zero Notification that our wooded field on Foxhill Lane has been chosen as one of their Project Sites, they will update as soon as their plans are in place.

185.25 PLANNING

Applications Received

- a) Change of use of part of garage from C3 dwelling use to Sui Generis dog grooming business at 31 Barff Lane. No objections.
- b) Second floor extension over existing garage and proposed single storey rear extension at 6 Baffam Gardens. No objections.

Application Granted

Fell a Maple tree protected to TPO No 4/2000 at Tesco Express, Doncaster Road. These works are authorised subject to the following conditions:

1. The works for which permission is hereby granted is valid for a period of two years from the date of this notification. After the expiry of the time limit a further application for consent would have to be made.
2. The works approved shall be conducted by a trained arborist in line with British Standards 3998:2010 with suitable public liability insurance.
3. Replacement planting – must be a Norway Maple. Tree to be nursery stock size 10-12 cm girth when measured at 1.5 metres from ground level at the point of planting

Appeal Received

Planning Appeal - APP/U2750/W/25/3364391 - Land Adjacent To A19 Roundabout Selby Bypass Selby. This had been discussed earlier in the Meeting and objections will be submitted.

We have received notification that work on the Selby Local Plan has ceased, but consultation documents on the new North Yorkshire Local Plan can be viewed on their website. The consultation will end on 15th July 2025 - <https://www.northyorks.gov.uk/localplan>

186.25 FINANCE

EE - telephone and internet	58.45
Bank Charges	15.00
HMRC - Tax & NI contributions	472.68
J Knowles – Wage	1681.11
Postage and paper and soil and plants	146.74
Village Orderly - litter picking May	324.00
TWM - VAS Repairs	49.04
Burn Fencing - Bollards on Village Green	982.80
Marmax – Bench	452.40
Tiger Print - printing for play area meeting	8.40

These Payments of expenditure were agreed and signed.

Payments IN:

Northern Electric – wayleave	+7.88
Mr J Ginty - Memorial Bench	+285.00
NYC - first half of precept	+38000.00
VAT Refund	+4232.63

A report from the Internal Auditor F M A Farman, Three Greens, The Green, Gateforth was passed to all Members:

Dear Parish Councillors,

Ref. Internal audit of Brayton Parish Council's Policies, Procedures and Accounts.

I met with your clerk, Joanne Knowles, on Thursday 17th April 2025 to carry out the internal audit of Brayton Parish Council's Policies, Procedures and accounting systems. I am pleased to say that all the necessary documentation is in place, in good order and complies with all the current legal requirements.

Your clerk gave clear and concise replies to all the questions I asked and showed a very good understanding and knowledge of the policies and procedures necessary to ensure effective working of a local authority council. The accounts were presented clearly, were accurate and easy to understand. They gave a clear picture of the council's financial standing and correctly followed all the requirements for recording of Section 37 and its use as well as the recording and claiming of VAT (Value Added Tax.)

The appropriate external audit forms were completed accurately which enabled me to sign the internal auditor's form. My thanks and congratulations to your clerk for the accuracy of her answers to my questions, her thorough knowledge and understanding of Local Authority procedures and the accuracy and clarity of her presentation of the council's accounts.

Mrs Farman did not charge for this Audit – but requested a donation be sent to Burn Chapel. AS last year's audit had cost £85, it was agreed that a cheque for this amount to be sent to Burn Chapel on Mrs Farman's behalf.

The Clerk has finally had access to open a savings account with HSBC and it was agreed that £50,000 by transferred from the 'current account' into this new savings account.

187.25 INFORMATION SENT VIA EMAIL

The following information has been sent last Month to all Members:

- a) North Yorkshire Police – Action fraud alert regarding phishing emails.
- b) Neighbourhood Alert – Knife Crime Awareness week
- c) Passenger Transport – Bus Stops on Barff Lane.
- d) FBB – Update on the Barff.

188.25 MINOR ISSUES AND ITEMS FOR THE NEXT AGENDA

Cr. M Bontoft asked if Mack & Lawler had been in contact regarding the state of their land on Foxhill Lane, the Clerk will chase this again. Cr. Bontoft also gave her apologies for the July Meeting as she will be away.

189.25 DATE OF NEXT MEETING

THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON THURSDAY 3RD JULY 2025 AT 7.00PM.

190.25 CLOSURE OF MEETING

The meeting was closed at 8:25pm