

BRAYTON PARISH COUNCIL

MINUTES OF MEETING HELD

ON 3RD APRIL 2025

Cr. V Griffiths	Cr. L Johnston
Cr. I Chilvers	Cr. J Chilvers
Cr. C Dawson	Cr. J Wells
Cr. M Bontoft	Cr. T Hilton
Cr. B Cook	Cr. H Jessop
Cr. S Milnes	Cr. D Backhouse
Mrs J Knowles – Clerk	

CHARGEPAYERS ISSUES

A Brayton resident, Mr Dunn attended the meeting as he wished to report his concerns regarding traffic and problems at the crossroads. More houses have been passed to be built which will result in more traffic – including building vehicles and there is already a problem at the crossroads with cars jumping red lights, he asked if the order of the lights could be changed. The Clerk confirmed that this would be a Highways issue, but will contact them immediately to ask for assistance with this issue.

Mr Dunn also asked if the Parish Council knew when the ‘Bluebell Rise’ estate would be adopted by the County Council. He has concerns that the footpath to the Barff, which residents pay to maintain, is not being looked after and dog bins have been requested several times, but to no avail. Members discussed this issue – as it is not the first time someone has attended a Council Meeting to voice their concerns with this problem. The Clerk has been trying to make contact with Firstport who are the Management Company, but as yet has had no response. Cr. Mark Crane will also be informed of these issue as we will request he can offer some assistance.

David Spofford, Chair of the Brayton Burial Authority and Member of Barlow Parish Council attended the meeting to address some issues that have been raised at recent Burial Committee Meetings. Cr. L Johnson had attended the recent Burial Meeting - as did Cr. M Bontoft and Cr. Ian Chilvers – who attended on behalf of Cr. J Chilvers, Cr. C Dawson had given her apologies as she had had a family bereavement. Cr. Johnston gave update on the last meeting, there had been concerns with asking for information and it not being forthcoming, the money from Brayton Parish Council is public money and we have a responsibility to ensure everything is in order.

Mr Spofford addressed issues regarding grass cutting and recent tree work – as the Clerk’s husband owns the Company that complete all the maintenance of the Cemetery and Members were concerned with a conflict of interest. He also reported on the Burial Committees standing orders, meeting dates and tender system. Going forward he stated that he would look more closely at tenders and they will be sent directly to the Chairman in the first instance and reported that audits have been arranged for the financial records. Cr. V Griffiths sought and received assurances from Mr Spofford that everything was above board and thanked Mr Spofford for attending.

146.25 DISCLOSURE OF INTERESTS

To receive and disclose interest in matters to be considered at the meeting – in accordance with the National Code of Local Government Conduct. The Register of Members Interests was available throughout the meeting – in accordance with the National Code of Local Government Conduct.

147.25 MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting held on 6th March 2025 were agreed and signed as a true record.

148.25 MATTERS ARISING

There were no matters arising from the Minutes of the last meeting.

149.25 REPORT FROM COUNTY COUNCILLOR

Cr. Mark Crane had given his apologies as he was unwell. He had reported via email that he has still not had a response from the Internal Drainage Board regarding recent flooding problems in the Baffam Gardens area – he will continue to chase an update.

150.25 CLERKS REPORT

Goalposts These have finally been fitted this week, after being let down by several Companies.

Litter Bins A litter bin has been ordered to be installed on the small grassed area outside the Methodist Chapel, and the burnt out bin at the crossroads has now been removed.

Memorial Bench The Memorial Policy which was agreed at the last meeting has been sent to Mr Ginty, as this bench will be replacing one of our old seats – he asked if he could have a discount. Members agreed he could have a 10% discount as we are paying for the fitting. We will await his decision.

Barff Lane The recently requested speed survey on Barff Lane is now live, we will receive the results in a couple of weeks.

Bollards As mentioned previously, the collapsable bollards on the Village Green are broken, a quotation of £819 has been received from Burn Fencing, for four new lockable bollards. Members were shown photographs of the new bollards and were happy to go ahead with these replacements – providing they are powder coated in black. The Clerk will order these as soon as possible.

The Big Brayton Bonanza Two Brayton Residents have been in touch regarding possible plans for an event in the summer, and have posted the following on line: ‘Calling all Brayton residents. A couple of our Brayton mums have put their heads together and would like to start planning The Big Brayton Bonanza! What is The Big Brayton Bonanza I hear you ask?! Well, it’s an opportunity for us to utilise our amazing village green to showcase some of the businesses, community projects and ultimately bring our community together for a fun filled day! It will be a day of fun for our lovely villagers, put together by our lovely villagers! Would you like to be involved? Planning is underway and we need your help and support..... Do you have experience of events planning? Are you incredibly talented in arts and crafts and would like to show off and sell your creations? Do you own a catering van, or even entertainment for families such as bouncy castles and fairground rides? Or are classic cars and other vehicles more your thing? We are also looking for businesses who would maybe like to showcase what they do. Date TBC Summer 2025’. The Clerk will be meeting with these residents shortly to discuss this further.

Defibrillators Fernbank Housing have confirmed a Defibrillator could be fitted outside their property and the PCC at St Wilfrids Church stated they would prefer the machine to be inside the Hall due to vandalism concerns. All Members were in agreement with this and agreed that the Clerk order two defibrillators immediately.

Footpath on A19 The Chairman reported of an incident on the footpath outside St Wilfrids Church recently, where an elderly resident fell on the slope and fell into the adjoining hedge. The Clerk had asked Highways to have a look at this area, and received this reply: ‘The Highways Officer has inspected the footway and found no actionable defects, it was resurfaced a year or two ago. It is acknowledged the footway slopes slightly towards the ditch but it is within tolerance and to rectify this would require the ditch being piled or filled in, both of which are improvements not maintenance which we do not have funding for due to budget

cuts. Unfortunately, we must prioritise locations where there is a need to improve safety and reduce incidents with personal injury, this is not a high risk or cluster site'. Members asked what is an acceptable angle and the Clerk will request this information.

151.25 COMMUNITY CENTRE

The Clerk and Cr. C Dawson will be meeting with the Centre's Management Team on 8th April.

The Clerk reported on a recent meeting with the Community Centre and a local Resident – Alex Jackson who wishes to start a 'Padel' Club at the Centre and install two new courts, along with floodlighting, seating and CCTV. Members were shown plans and images of this potential project which would be on the land to the rear of the Community Centre – and a lease would be in place between the two. Despite this being a Community Centre project, it could impact on the Parish as a whole with the play area equipment that remains will have to be removed.

The Clerk explained the situation with the current play area – only three pieces of equipment remain and they are all in a bad state of repair, the Centre is run as a charity and it cannot afford the upkeep or a new set of apparatus. Members discussed this issue and all were in agreement that the field behind the Centre was not the ideal area for a new play area. There are very few options, as the field and Village Green are the only Parish Council owned land. This matter was discussed in detail, and despite several reservations it was decided to obtain some draft proposals for what could be installed on the Green. This will be an Agenda item for the next meeting.

152.25 BURIAL BOARD

The meeting that was held on 11th March had been discussed earlier in the meeting.

153.25 CORRESPONDENCE

- a) Longmans Hill School Request for funding for a trip of Year 5 pupils to Eden Camp.
- b) Brayton Scout Group Request for funding for new camping equipment.
Both these requests were discussed, the Clerk informed the meeting of all charity donations made over the last two years. At the last finance meeting an amount of £2200 was budgeted for funding requests – but Members had concerns that this was distributed fairly. After discussing this in detail, the Chairman proposed that we give an amount of £300 to each of the three primary schools, the Scouts, the Guides and the playgroup, Cr. L Johnston seconded this proposal and all were in agreement. This will happen each year and will be reviewed each May. The Clerk will contact all these Groups to explain our new procedure.
- c) North Yorkshire Police Details of recent 'drop in' and dates of future events. Cr. I Chilvers reported that Electric Scooters and associated problems were discussed at the last 'drop in' and the Police are formulating a plan of action. Other issues discussed were a family on the Poplars letting their dogs loose and some associated ASB. The police are receiving a tremendous amount of emails from Brayton residents about parking issues at the primary school. They are stretched for patrols but a trial of 'mini police' idea where they stand at school with a group of children at collection time and get the children to take an advisory notice to parents parking inappropriately to shame them in a different way. The next meetings will be at St Wilfrids Hall, 10 - 11:30am on Friday 11th April and Friday 9th May.

154.25 PLANNING

There have been no new planning applications received in the past month.

Permitted Development enquiries

- a) ZGPD/2025/0022 Permitted development enquiry to establish if planning permission is required to change garage into a room, adding window and internal door at 21 Evergreen Way. The proposal meets the criteria set out under Schedule 2, Part 1, Class A of the Town and Country Planning (General Permitted Development) (England) Order, 2015 (as amended), therefore, planning permission **is not required**. This is subject to Condition A.3(a) – the materials used in any exterior work (other than materials used in the construction of a conservatory) must be of a similar appearance to those used in the construction of the exterior of the existing dwellinghouse.
- b) ZGPD/2025/0012 Permitted development enquiry to establish if planning permission is required to put a wooden roof on existing wooden pergola in the back garden of 16 Cherry Tree Close. The proposal does not meet the following criteria set out Schedule 2, Part 1, Class E of the Town and Country Planning (General Permitted Development) (England) Order, 2015 (as amended): E.i (e) (ii) the height of the building, enclosure or container would exceed 2.5 metres in the case of a building, enclosure or container within 2 metres of the boundary of the curtilage of the dwelling house. Therefore, formal planning permission **is required**.

Applications Granted

- a) Erection of single storey side/rear extension and conversion of a garage with new fenestrations and alterations to rook at 69 Barff Lane.
- b) Section 73 application to vary conditions 02 (plans) and 03 (materials) of approval ZG2023/0814/HPA erection of a single storey porch/entrance and new single storey, pitched roof extension to rear, replacement of existing single garage to side with new first floor dormer accommodation over and general internal alteration works to existing dwelling at 2 Greenacres Drive.

155.25 FINANCE

HMRC - Tax & NI contributions	407.50
J Knowles – Wage	1681.11
J Knowles - Office Allowance	395.00
Postage and paper	30.94
Village Orderly - litter picking	
March	324.00
HAGS – inspection	90.00
Boundary Lines Fencing - goalposts	850.00

These payments of expenditure to be agreed and signed. There are two more payments to be made that have been received today - Cheques for the Society of Local Council Clerks subscription of £1001 and HAGS repairs to the MUGA of £147.69 will also be signed by Members.

All Members were given copies of the final accounts for 2024/25 and these were signed and agreed as correct. Members also agreed the Financial Statement and Audit Paperwork for 2024/25 which will be completed by PKF Littlejohn. It was also agreed the Mrs Mary Farman undertake the Internal Audit this month, before final papers are sent to PKF.

156.25 INFORMATION SENT VIA EMAIL

North Yorkshire Police March newsletter from PC Sally Smith.

Friends of Brayton Barff Report of recent meeting with Yorkshire Water and North Yorkshire Council.

157.25 MINOR ISSUES AND ITEMS FOR THE NEXT AGENDA

None.

158.25 DATE OF NEXT MEETING

THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON THURSDAY 1ST MAY 2025 AT 7.00PM.

159.25 CLOSURE OF MEETING

The meeting was closed at 8:10pm